



**ADDENDUM  
T-UDA-2024-04**

**APPOINTMENT OF VALUER TO EVALUATE BIOLOGICAL ASSETS ON  
BEHALF OF UMZINYATHI DISTRICT DEVELOPMENT AGENCY FOR THE  
PERIOD OF 36 MONTHS.**

The above-mentioned tender that was advertised on the 02<sup>nd</sup> of October 2023, contained following errors and see below attached corrected documents:

- MBD 1 under total number of items offered and bid price was marked as N/A. Kindly please find the correct form.
- MBD 3.1 was omitted, please find the below attached form.

Also please note that the tender will be evaluated as follows

- **First stage:** Administrative / Mandatory Requirements
- **Second stage:** Functionality
- **Third stage:** Price and Specific goals

We apologise for the inconvenience caused

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**MR. S.N NTOMBELA**  
**ACTING CHIEF EXECUTIVE OFFICER**



### 3. EVALUATION OF TENDER

#### **Compulsory Returnable Documentation**

Compulsory documents to be submitted:

- MBD 1: Invitation to Tender (must be completed and signed)
- Copy tax clearance certificate accompanied by a pin for further verification in the name of the tenderer
- MBD 3.1: Pricing Schedule
- MBD 4: Declaration of Interest
- MBD 8: Declaration of past Supply Chain Management Practice
- MBD 9: Certificate of Independent Bid
- Proof of company registration
- Certified copies of owner's identity document (Not older than three months)
- Letter of Good Standing with other Organ of State,
- Statement of Municipal rates not older than 3 months,

#### **VERY IMPORTANT:**

**IF ANY OF THE ABOVEMENTIONED DOCUMENTS ARE NOT SUBMITTED OR COMPLETED IN THEIR ENTIRETY, THE BIDDER WILL BE DEEMED TO BE NON-RESPONSIVE.**

The tender will be adjudicated into two stages of which the first stage will be functionality and the second stage will be 80/20 preference point system. Each bidder must score **60 points** for functionality to be considered for the second stage of evaluation.



## FUNCTIONALITY

Service Providers will be evaluated in terms of functionality as part of the minimum requirements as follows:

Previous experience for conducting similar job (must attach appointment letters) <ul style="list-style-type: none"> <li>• 3 letters – 20 pts</li> <li>• 2 letters – 15 pts</li> <li>• 1 letter – 10 pts</li> <li>• 0 letters – 0pts</li> </ul>	20
Proof of registration with related industry regulator body	25
<b>Locality</b>  Within uMzinyathi District = 15 Within KZN Province = 10 Outside KZN but within RSA = 05	15
Academic qualification: Agricultural economics, accounting with a SAICA or SAIPA registration Should have an Agricultural qualification and Accounting specifically assets. with at least 5 years' experience being an active livestock marketer or valuator.  5 years = 30 pts 5 years =20 pts Less than 5 years =10 pts	30
Qualification Academic qualification: Agricultural economics, accounting with a SAICA or SAIPA registration	10

## Preference Point System 80/20

No.	DESCRIPTION	POINTS
1	Price	80
2	Specific Goal	20
	<b>TOTAL</b>	<b>100</b>



MBD1 PART A

INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE UMZINYATHI DEVELOPMENT AGENCY</b>					
<b>BID NUMBER:</b>	<b>T-UDA-2024-04</b>	<b>CLOSING DATE:</b>	<b>01 November 2023</b>	<b>CLOSING TIME:</b>	<b>13h00</b>
<b>DESCRIPTION</b>	<b>APPOINTMENT OF VALUER TO EVALUATE BIOLOGICAL ASSETS ON BEHALF OF UMZINYATHI DISTRICT DEVELOPMENT AGENCY FOR THE PERIOD OF 36 MONTHS</b>				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).</b>					

**BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX  
SITUATED AT (STREET ADDRESS)**

39 VICTORIA STREET DUNDEE 3000					
<b>SUPPLIER INFORMATION</b>					
<b>NAME OF BIDDER</b>					
<b>POSTAL ADDRESS</b>					
<b>STREET ADDRESS</b>					
<b>TELEPHONE NUMBER</b>	<b>CODE</b>		<b>NUMBER</b>		
<b>CELLPHONE NUMBER</b>					
<b>FACSIMILE NUMBER</b>	<b>CODE</b>		<b>NUMBER</b>		
<b>E-MAIL ADDRESS</b>					
<b>VAT REGISTRATION NUMBER</b>					
<b>TAX COMPLIANCE STATUS</b>	<b>TCS PIN:</b>		<b>OR</b>	<b>CSD No:</b>	
<b>ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	<b>ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</b>		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3 ]	
<b>TOTAL NUMBER OF ITEMS OFFERED</b>			<b>TOTAL BID PRICE</b>		
<b>SIGNATURE OF BIDDER</b>	.....		<b>DATE</b>		
<b>CAPACITY UNDER WHICH THIS BID IS SIGNED</b>					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>			<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>		
<b>DEPARTMENT</b>	<b>BTO-SCM UNIT</b>		<b>CONTACT PERSON</b>	<b>Mr. Doctor Xaba</b>	
<b>CONTACT PERSON</b>	<b>Ms Thandeka Zwane</b>		<b>TELEPHONE NUMBER</b>	<b>087 527 0837</b>	
<b>TELEPHONE NUMBER</b>	<b>087 527 0837</b>		<b>FACSIMILE NUMBER</b>		
<b>FACSIMILE NUMBER</b>			<b>E-MAIL ADDRESS</b>	<b>agriculture@umziagency.co.za</b>	
<b>E-MAIL ADDRESS</b>	<b>zwane@umzinyathi.gov.za</b>				



### MBD 3.1

#### PRICING SCHEDULE – FIRM PRICES

DESCRIPTION	QUANTITY	AMOUNT
<div style="border: 1px solid black; border-radius: 15px; padding: 20px; text-align: center; width: 400px; margin: 0 auto;"> COMPANY STAMP </div>		
	<b>SUB-TOTAL</b>	
	<b>VAT (15%)</b>	
	<b>TOTAL</b>	

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

\*\* "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

#### CONDITIONS OF TENDER

- Price(s) quoted must be valid for at least one hundred and twenty (120) days from date of offer for evaluation purposes.
- Price(s) quoted must be firm and include VAT
- Tenderers original valid tax clearance certificate must be attached.
- Tender documents signed by a person who does not have authority to sign will be disqualified.
- Tenderers who did not complete the compulsory questionnaire, who abuse the employer's supply chain management system will not be conceded
- Non-collusion affidavit to be executed by bidder and submitted with the bid.