



Address: 44 Victoria Street,
Dundee, 3000

Tel: 087 527 0837

Email: info@umziagency.co.za

ADVERTISEMENT

T-UDA-2024-02-LEASING OF SUITABLE OFFICE SPACE/ ACCOMMODATION FOR UMZINYATHI DISTRICT DEVELOPMENT AGENCY FOR THE PERIOD OF THREE YEARS.

The uMzinyathi District Development Agency hereby invites suitable, qualified and professional service providers for the above-mentioned tender. Tender documents will be available as from the **02 October 2023, Monday** on the e-tender portal www.etenders.gov.za and Municipal website: www.umzinyathi.gov.za.

All tenderers must be registered with Centralized Supplier Database (CSD) and must be Tax Compliant.

Tenders will be evaluated on the Functionality Criteria as specified in the tender documents and thereafter bidders who score a minimum required number of points will be further evaluated using the 80/20 Preferential Point System as prescribed in the Supply Chain Management Policy. Only bidders who score **60 minimum points** on functionality criteria will qualify for the second stage of evaluation.

The following **Functionality Evaluation Criteria** will be applicable:

Evaluation Criteria	Maximum Allocated Points
Relevant skills, experience and office accommodation leasing industry exposure	30
Certified proof of Ownership for the property (title deed)	25
Certificate of occupancy from the local municipality	20
Locality	25
Total	100

The completed tender documents complying with all conditions of the tender must be enclosed in a sealed envelope and clearly marked relevant **“BID NUMBER”** must be deposited in the official tender box located at

Interim Board of Directors:

Interim Chairperson: Mrs. N.G Pascal
Interim Board Members: Inkosi B.P.N Molefe | Mr. M. Madonsela



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the reception area, Princess Magogo Building, 39 Victoria Street, Dundee 3000, no later than closing date **01 November 2023, Wednesday, at 13H00** which will be followed by a public opening. Late bids or bids received by way of post, facsimile or e-mail will, under no circumstances be considered.

Tender documents sent via Courier services must be deposited in the tender box and not be handed to an employee of uMzinyathi District Municipality.

UMzinyathi District Development Agency is not obliged to appoint the lowest bid and further reserves the right not to proceed herein and further reserves the right not to accept any bid or part thereof. No proposal will be considered from persons in the service of the state. Bids must remain valid for a period of 120 days from closing date for submission of bids.

Enquires can be directed to **Mr Khayelihle Buthelezi** on Tel: **082 969 4626** or by e-mail khaya@umzinyathi.gov.za during office hours. Supply Chain Management related enquiries can be directed to **Ms. Thandeka Zwane** Tel: **087 527 0837** or by e-mail zwanet@umzinyathi.gov.za .

MR. S.N NTOMBELA
ACTING CHIEF EXECUTIVE OFFICER

Interim Board of Directors:

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