



PRINCESS MAGOGO BUILDING, 39 Victoria Street, Dundee 3000, P.O Box 1965, Tel: 034 219 1500, Fax: 034 218 1940
e-mail: rc3@umzinyathi.gov.za

ADVERTISEMENT

T2023-22: APPOINTMENT OF PANEL FOR THE PROVISION OF SHORT-TERM INSURANCE FOR UMZINYATHI DISTRICT MUNICIPALITY FOR THE PERIOD OF (36) MONTHS

The uMzinyathi District Municipality hereby invites suitable, qualified and professional service providers for the above mentioned tender.

Tender documents will be available from the date of the advert on **e-tender portal:** www.etenders.gov.za and **Municipal website:** www.umzinyathi.gov.za. There will be no briefing session.

Tenders will be evaluated on the Functionality Criteria as specified in the tender documents and thereafter bidders who score a minimum required number of **60 points** will be shortlisted. All tenderers must be registered with Centralized Supplier Database (CSD) and must be Tax Compliant.

The following **Functionality Evaluation Criteria** will be applicable:

Evaluation Criteria	Maximum Allocated Points
Relevant Experience: Provision of Short-term Insurance.	30
Experience of Project Team	30
Location of the Bidder	20
Methodology	10
Financial standing	10
Total	100

The completed tender documents complying with all conditions of the tender must be enclosed in a sealed envelope and clearly marked: **T2023-22: APPOINTMENT OF PANEL FOR THE PROVISION OF SHORT-TERM INSURANCE FOR UMZINYATHI DISTRICT MUNICIPALITY FOR THE PERIOD OF (36) MONTHS** must be deposited in the official tender box located at the reception area, **Princess Magogo Building, 39 Victoria Street, Dundee 3000**, no later than closing date **18 April 2023, Tuesday, at 12h00** which will be followed by a public opening.

Tender documents sent via Courier services must be deposited in the tender box and not be handed to an employee of uMzinyathi District Municipality

Late bids or bids received by way of post, facsimile or e-mail will, under no circumstances be considered. Umzinyathi District Municipality is not obliged to appoint the lowest bid and further reserves the right not to proceed herein and further reserves the right not to accept any bid or part thereof. No proposal will be considered from persons in the service of the state.

Enquiries can be directed to **Mr. S Mawela** on Tel no **034 219 1584** and e-mail: mawelas@umzinyathi.gov.za. Supply Chain Management related enquiries can be directed to **Mrs. Khanyi Gcaleka** Tel: **034 219 1500** or on the email: choncok@umzinyathi.gov.za during office hours.

MR. E BONGA
ACTING MUNICIPAL MANAGER



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