

## ADVERTISEMENT

### T2024-02 PROVISION OF RENTAL OFFICE SPACE FOR UMZINYATHI DISTRICT MUNICIPALITY (GREYTOWN) FOR THE PERIOD OF 5 YEARS

The uMzinyathi District Municipality hereby invites suitable, qualified and professional service providers for the above mentioned tenders.

Tender documents will be available as from **21 September 2023, Thursday** on the e-tender portal [www.etenders.gov.za](http://www.etenders.gov.za) Municipal website: [www.umzinyathi.gov.za](http://www.umzinyathi.gov.za) . All tenderers must be registered with Centralized Supplier Database (CSD) and must be Tax Compliant.

Tenders will be evaluated on the Functionality Criteria as specified in the tender documents and thereafter bidders who score a minimum required number of points will be further evaluated using the 80/20 Preferential Point System as prescribed in the Council Supply Chain Management Policy. Only bidders who score **70 minimum points** on functionality criteria will qualify for the second stage of evaluation.

The following **Functionality Evaluation Criteria** will be applicable:

Evaluation Criteria	Maximum Allocated Points
Reference and Experience	25
Number of Office space, includes reception area, boardroom, kitchen and ablution facilities.	25
Copy of the utility bill for the Property	10
Certified proof of Ownership for the property (title deed)	20
Parking Requirements	10
Certificate of occupancy from the local municipality	10
<b>Total</b>	<b>100</b>

The completed tender documents complying with all conditions of the tender must be enclosed in a sealed envelope and clearly marked with **T2024-02 PROVISION OF RENTAL OFFICE SPACE FOR UMZINYATHI DISTRICT MUNICIPALITY (GREYTOWN) FOR THE PERIOD OF 5 YEARS** must be deposited in the official tender box located at the reception area, Princess Magogo Building, 39 Victoria Street, Dundee 3000, no later than closing date **20 October 2023, Friday, at 12H00** which will be followed by an opening. Late bids or bids received by way of post, facsimile or e-mail will, under no circumstances be considered.

**Tender documents sent via Courier services must be deposited in the tender box and not be handed to an employee of uMzinyathi District Municipality.**

Umzinyathi District Municipality is not obliged to appoint the lowest bid and further reserves the right not to proceed herein and further reserves the right not to accept any bid or part thereof. Tenders submitted are to be valid for a period of 120 days from the closing date for submissions of tenders.

**Enquires** can be directed to **Mrs TC Biyela** on **Tel: 034 219 1555**, email address: [thandeka@umzinyathi.gov.za](mailto:thandeka@umzinyathi.gov.za) during office hours. Supply Chain Management related enquiries can be directed to **Mrs. Khanyisile Gcaleka** **Tel: 034 219 1500**, email address: [gcalekak@umzinyathi.gov.za](mailto:gcalekak@umzinyathi.gov.za).

**MRS. NT MKHWANAZI**  
**MUNICIPAL MANAGER**