

ADVERTISEMENT

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS – Q001872 SUPPLY AND DELIVERY OF 700 X A1 WALL CALENDARS, 40 X A4 DIARIES AND 10 A2 DESKTOP CALENDARS.

UMzinyathi District Municipality hereby invites offers from suitably qualified and experienced service providers for: **Q001872 Supply and delivery of 700 x A1 wall calendars, 40 x A4 diaries and 10 x A2 desktop calendars.**

The bid documents must be clearly marked: **Q001872 Supply and delivery of 700 x A1 wall calendars, 40 x A4 diaries and 10 x A2 desktop calendars.** Bid documents will be available as from 19 January 2022 at www.umzinyathi.gov.za

- Bid documents must be placed in the tender box situated at the offices of the uMzinyathi District Municipality Offices, 39 Victoria Street, Princess Magogo Building, Dundee, 3000, on or before **12h00 on Wednesday, 26 January 2022** where all bids will be opened in public. Telegraphic, faxed, emailed tender documents will not be accepted. Bidders must attach the following Printed copy tax clearance certificate accompanied by a pin for further verification.
- Certified ID(s) copies of company director(s)
- Certified Proof of company registration,
- Company municipal rates, electricity or water account not older than 3 Months, proof of Residential lease or rental or sworn affidavit if the business operates at a place of residence.
- **Completed, stamped (company stamp) and signed Municipal Bidding Document attached in the tender document.**
- **In addition to MBD'S, quotation must be submitted on the company letterhead**
- Proof of registration Central Supplier database.
- Certified proof of BBBEE certificate/Original sworn affidavit

Tenders will be adjudicated in terms of the Council Supply Chain Management Policy on the 80/20 Preferential Point System. It is therefore compulsory that the municipal tender document be used. UMzinyathi District Municipality is not bound to accept the lowest or any quote.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT and disbursements
- Your valid tax clearance certificate must be attached

Tender documents sent via Courier services must be deposited in the tender box and not be handed to an employee of uMzinyathi District Municipality.

NB: No quotations will be considered from persons in the service of the state.

NB: It is compulsory that the bidders bring the SAMPLES of each and every item.

NB: No quotations will be considered from persons in the service of the state.

Failure to comply with these conditions may invalidate your offer.

Enquiries can be directed to **Miss Thandazo Kubeka** on Tel: 034 - 212 1500 during normal office hours.

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MANAGER: SUPPLY CHAIN MANAGEMENT

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